

**Facilities Steering Forum  
Meeting Minutes, September 12, 2007**

Attendees:

Carole Pickering  
Wayne Kurlander  
Ron Suits  
Thom Martin  
Tom Murphy  
Gail Perogine  
Bill Wisbauer  
Christine Jones

Matt Latvis  
Barbara Marrine  
Steve Hughes  
John Vanderlee  
Jessica Wheeler  
Robert Homko  
Barbara Sweet

1. Carole Pickering opened the meeting with introductions around the table, including the representative from Savin (Tom Murphy) who had not previously attended, and Bill Wisbauer, the new architect and representative of The Thomas Group in place of Wendy Robbins.
2. Wayne Kurlander, Ron Suits, and Tom Murphy provided a brief update on the status of Phase 1C, the EXCEL projects that were begun at the beginning of the summer. Some portions of the project are still not complete, but the items are identified for the contractors and work will be done in non-school hours to complete the work. A combined video/PowerPoint presentation, which was edited by Steve Hughes will be shown at the end of the meeting for those who were unable to join Carole and all on the end-of-summer walk-thrus of the projects.

Barbara Sweet suggested a “no cost” visual improvement for some of the schools: choose a uniform level at which to have the window shades set at the end of each day so that the building appears uniformly “dressed.”

3. On Phase 2, the board will be continuing its discussion and making some final decisions at its September 27 meeting regarding the scope of the Phase 2A referendum. Phase 2B, the purchase of the district office will also be voted on in December.

Steve Hughes indicated that some additional feedback ought to get to the board from the building principals regarding the sitework/landscaping cuts that the board had made in July and August. The consultants (The Thomas Group and Savin Engineers) will provide lists of what was originally proposed, as well as what the board had already discussed removing. These lists will act as feedback from the principals to the board to determine if there can be more cuts, or if some of the previously cut work should be reconsidered.

Savin will also provide a comprehensive list of the entire scope of the original Phase 2A, displaying what was already deleted, and will display the costs alongside each of the line items.

Carole indicated that, with the possibility of reviving the Hyde Park Education Foundation, there may be an additional source of contributions for plantings. There may also be some volunteers willing to take on some beautification projects at each school.

4. Also on Phase 2A, the status of the SHPO approval of the window replacements versus restorations was discussed. Information was provided to Bill Wisbauer regarding the energy efficiency survey done for the district by Ameresco several years ago. This information will provide a baseline for comparison of the energy portion of the request for replacement versus restoration.
5. The members of the FSF were asked to provide some upfront negative-aspect questions to the group, so that the consultants and staff could begin developing appropriate information in reply. These questions will come forward from the community at some point before the December 13 vote, so it's best to have the answers prepared.
6. The FSF members watched portions of the video/PowerPoint on the August 31 walk throughs of the Phase 1C/EXCEL projects. Copies are available if requested. It can also be viewed on Channel 22.
7. The meeting was adjourned at 6:30 p.m. The next meeting of the FSF will be on Wednesday, October 3, at 5 p.m.

Respectfully submitted,

Ann S. Fadgen