

**HYDE PARK CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
THURSDAY, APRIL 10, 2008**

**Agenda Attachment 04-10-08A**

**PERSONNEL MATTERS**

**A. ADMINISTRATIVE STAFF PERSONNEL**

Accept the resignation of **Jennifer Cox** from her position of acting **K-12 special education coordinator**, effective at the close of business on June 30, 2008. (Ms. Cox has been employed with the district since April 2007.) (Code: A2250150000000)

**B. TEACHING STAFF PERSONNEL**

**APPOINTMENTS**

**NAME:** **DONNA PETRUCELLI**  
Commencement Date: April 11, 2008 – June 26, 2008  
Tenure Area: N/A  
Tenure Date: N/A  
Certification Area: Nursery, K and Grades 1-6 and Special Education  
Certification Status: Permanent  
Probationary/Perm. Sub: Part-time appointment  
Salary: C1 + 3 (\$47,573 + \$174) **Prorated**  
Anticipated Location: Violet Ave. & Hyde Park Elementary Schools  
Assignment/FTE: Special education teacher/.5 FTE  
Replacing: New Position (Supported by redirected special education budgeted funds.)  
(Code: A2250150000000)

Approve an **additional mentor assignment** to the following individual for the remainder of the 2007-2008 school year: (Code: F2110150.42)

<b><u>MENTOR NAME</u></b>	<b><u>STIPEND</u></b>
Elrene Thomas	\$1,500, <b>prorated</b> , effective 3/28/08

Approve the following individual as a **substitute teacher** for the remainder of the 2007/2008 school year at the daily rate of \$80: (Code: A2110140160000)

<b><u>NAME</u></b>	<b><u>CERTIFICATION AREA</u></b>
Ann Doherty	Uncertified
Nola Econopouly	Childhood Education 1-6
Melissa Kerrs	Childhood Education 1-6

Cindy Long	Students w/Disabilities 1-6
Melissa Maiorana	Uncertified
Drew Pearson	Visual Arts
	Uncertified

### LEAVE OF ABSENCE

Amend the disability leave for **Erin Mrazek, mathematics teacher at Roosevelt High School:**

<b>Start Date</b>	<b>From:</b> April 4, 2008
	<b>To:</b> March 25, 2008

<b>FMLA leave</b>	<b>From:</b> April 4, 2008 – June 26, 2008
	<b>To:</b> March 25, 2008 – June 20, 2008

Ms. Mrazek requests an unpaid childcare leave for the period June 23, 2008 – June 26, 2008. She will return to active status on June 27, 2008 as initially requested.  
(Code: A2110130000000)

Approve the extension of the unpaid childcare leave for **Nicole Boyd, elementary teacher at Netherwood Elementary School**, for the 2008-2009 school year. It is the intention of Ms. Boyd to return to her teaching position at the commencement of the 2009-2010 school year. (Code: A2110121000000)

### TEACHING ASSISTANTS

#### APPOINTMENT

<b>NAME:</b>	<b>JAMIE LAKIN</b>
Commencement Date:	April 11, 2008
Tenure Area:	Teaching Assistant
Tenure Date:	April 10, 2011
Certification Area:	Teaching Assistant
Certification Status:	Level I
Probationary/Perm. Sub:	Conditional Probationary
Salary:	Step 1 (\$13,640) <b>Prorated</b>
Anticipated Location:	Roosevelt High School
Assignment/FTE:	Teaching Assistant (Special education)/1.0 FTE
Replacing:	New Position (Supported by redirected special education budgeted funds.)

(Code: A2250154000000)

**C. SUPPORT STAFF PERSONNEL**

**RESIGNATION**

Approve the resignation of **Dawn Knapp**, teacher aide at **Hyde Park Elementary** effective the end of the work day March 28, 2008. Ms. Knapp has worked for the district since January 2005. (Code: A2250.161.00.0000)

Amend the date of the resignation for the purpose of retirement of **Patricia Shaffer**, cook manager at **Violet Avenue Elementary** as follows:

Resignation date from: the close of business on March 28<sup>th</sup>, 2008  
to: the close of business on April 30<sup>th</sup>, 2008  
(Code: C2860.160.00.0000)

**FMLA LEAVE OF ABSENCE**

Approve the FMLA leave of absence for **Kelli Emmett**, bus driver in transportation effective February 11, 2008 for a period of up to 12 weeks.  
(Code: A5510.162.10.9000)

Approve the FMLA leave of absence for **Candace Lewis**, bus driver in transportation effective February 26, 2008 for a period of up to 12 weeks.  
(Code: A5510.162.10.9000)

**APPOINTMENTS**

Approve the emergency conditional\* probationary appointment of **Joanne Mikula**, administrative school secretary in the **business office** effective April 14, 2008 at a prorated salary of \$40,000. Ms. Mikula replaces Cheryl Clark who was moved into the personnel office. Ms. Mikula has successfully taken the civil service test, passed it and is reachable from the Dutchess County Personnel Civil Service list.  
(Code: A1310.160.01.0000)

Approve the emergency conditional\* probationary appointment of **Timothy Feller**, custodial worker at **Haviland Middle School** effective April 14, 2008 at a salary of \$28,134 (Step 1 of the 2007 – 2008 CSEA salary schedule). Mr. Feller has been a substitute with the district and replaces Janette Peterson who recently retired.  
(Code: A1620.160.11.0000)

Amend the appointment of **Karen Palmatier**, full time bus driver at **transportation** as follows:

**From:** Step 1  
**To:** Step 5  
(Code: A5510.162.10.9000)

**SUBSTITUTE APPOINTMENTS**

Approve the following substitute appointments:

<b>Employee</b>	<b>Position</b>	<b>Rate</b>	<b>Effective Date</b>
Deborah Keck	Sub Clerical	\$8.75/hr	4/11/08
Joan Manfredi	Sub Monitor	\$9.25/hr	4/11/08
Joan Manfredi	Sub Teaching Assistant	\$10.00/hr	4/11/08
Joan Manfredi	Sub Teacher Aide	\$9.75/hr	4/11/08
Joan Manfredi	Sub Clerical	\$8.75/hr	4/11/08
Chantelle Tompkins	Sub Food Service Helper	\$9.25/hr	4/11/08
Jennifer Oles	Sub Monitor	\$9.25/hr	4/11/08
Drew Pearson	Sub Teaching Assistant	\$10.00/hr	4/11/08

**SUBSTITUTE SALARY CODES**

- A1620.161.11.0000 Substitute Custodial Workers
- A2110.140.16.0000 Substitute Teaching Assistant
- A2250.161.14.7200 Substitute Teacher Aide
- A2815.161.14.6400 Substitute Nurses
- A5510.164.10.9000 Substitute Bus Drivers
- A2110.162.00.0000 Substitute School Monitors
- A2020.161.00.0000 Substitute Clerical
- C2860.161.00.0000 Substitute Food Service Helper

Note: Emergency Conditional\*: Such appointments are subject to and shall not constitute employment by the District unless; and until, clearance for employment has been received relating to the fingerprinting and criminal history record check of the prospective school employee.