

HYDE PARK CENTRAL SCHOOL DISTRICT

**AGENDA: BOARD OF EDUCATION ORGANIZATION MEETING
AND GENERAL BUSINESS MEETING**

MONDAY, JULY 11, 2011

5:00 p.m. EXECUTIVE SESSION

**6:00 p.m. ORGANIZATION MEETING
FOLLOWED BY REGULAR BUSINESS MEETING**

<p>ADMINISTRATION OFFICE 11 BOICE ROAD</p>

1. CALL TO ORDER

2. PROPOSED EXECUTIVE SESSION

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE

**NEW BOARD MEMBERS: Glenn Watson (Incumbent)
Douglas H. Hieter (Incumbent)**

**5. ELECTION OF OFFICERS FOR THE 2011/2012 SCHOOL YEAR AND
ADMINISTRATION OF OATH OF OFFICE**

a. BOARD PRESIDENT

The District Clerk will request nominations, conduct the election, and administer the Oath of Office to the Board President.

b. BOARD VICE-PRESIDENT

The newly elected President will preside over the meeting and conduct election. The District Clerk will administer the Oath of Office to the Board Vice-President.

**6. ADOPT AGENDA FOR THE JULY 11, 2011 BOARD OF EDUCATION
MEETING**

**MOTION: To adopt the agenda for the July 11, 2011 organization and
general business meeting, with any additions or modifications to same.**

7. APPROVE CONSENT AGENDA ITEMS 7A-7P (to page 13)

**7A. ADOPT BOARD OF EDUCATION MEETING DATES (regular meetings,
annual meeting/budget vote, 2012 organizational meeting)**

MOTION: To adopt the 2011/2012 **Board of Education meeting calendar** with the following notations:

1. **Board of Education meetings:** be held as per adopted calendar, with the public meeting to commence at 7:00 p.m., except as otherwise noted;
2. **Annual meeting/board member election of the qualified voters** of the school district shall be held on Tuesday, May 15, 2012; and
3. **Organization meeting** shall be held on Tuesday, July 10, 2012, based on the schedule of 2011/2012 board meetings provided to the Board of Education.

7B. APPOINTMENT OF OFFICERS FOR 2011/2012 SCHOOL YEAR

1. **DISTRICT CLERK**

MOTION: To approve the re-appointment of **Deborah Brosen** as **school District Clerk** for the 2011/2012 school year, at a stipend of \$19,879.

2. **TREASURER**

MOTION: To approve the re-appointment of **Edward Barr** as **school District Treasurer** for the 2011/2012 school year, at a salary of \$83,000.

3. **DEPUTY TREASURER**

To be determined.

4. **CLAIMS AUDITOR**

MOTION: To approve the re-appointment of **Sylvia Erlandson** as **school District Claims Auditor** for the 2011/2012 school year at a stipend of \$6,205 and further, it is recommended that **Joan Powers** be appointed to serve as **Deputy Internal Auditor** in the absence of Mrs. Erlandson, as part of Ms. Powers' position in the special education department.

7C. APPROVE APPOINTMENTS

MOTION: To approve the appointment of the following:

1. **SCHOOL PHYSICIAN:** **Dr. Steven Ritter**, at a contract annual salary of \$12,852 to serve for the period of **July 1, 2011 through June 30, 2012.**
2. **NURSE PRACTITIONER:** **Mrs. Patricia Freeman**, at a contract salary of \$27,916 to serve for the period of **July 1, 2011 through June 30, 2012.**

3. CONSULTANT DENTIST: **Dr. Alfred D'Auge** to serve during the 2011/2012 school year, at no cost to the District.

4. INTERNAL AUDITOR: To be determined.

5. EXTERNAL AUDITOR:

MOTION: To approve the appointment of **O'Connor, Davies, Munns & Dobins, LLP (Bennett, Kielson, Storch, DeSantis Division)** as **district auditors for the fiscal period ending June 30, 2011**, at a base fee of **\$40,000**. Any additional services requested will be paid per the RFP provided to the Board and placed on file.

6. SCHOOL ATTORNEYS – LEGAL AND LABOR-RELATED MATTERS:

MOTION: To approve the re-appointment/extension of the agreement with the law firm of **Donoghue, Thomas, Auslander & Drohan, Attorneys and Counselors at Law** to handle all legal and labor-related matters on behalf of the District on an annual retainer of **\$48,000 per year**, or **\$4,000 per month**, with a 265 hour cap for general counseling (with any hours in excess of 265 to be paid at the firm's hourly rate); and further, with labor relations and non-retainer services paid at the hourly rate of \$200 per hour for attorney time, and \$90 per hour for paralegal services, based on information provided to the Board and placed on file.

7. IMPARTIAL HEARING OFFICERS:

MOTION: To approve the appointment of persons to serve as **impartial hearing officers** on matters related to the Committee of Special Education and the Committee on PreSchool Special Education during the 2011/2012 school year, based on the rotational listing and fee structure provided by the State Education Department.

8. 3214 HEARING OFFICERS

MOTION: To approve the appointment of **Robert Mountz** as **3214 Hearing Officer** for the Hyde Park Central School District for the 2011/2012 school year, at a fee of **\$325 per hearing**, and to appoint **Aviva Kafka** as **Alternate 3214 Hearing Officer** as part of her regular duties.

7D. DESIGNATION APPOINTMENTS

1. TAX COLLECTOR

MOTION: To approve the appointment of **Joan Van Vlack** as **School Tax Collector** for the district for the 2011/2012 school year at a stipend of \$4,172.

2. SCHOOL NURSE COORDINATOR

MOTION: To approve the appointment of **Mrs. Eileen Andros** as **School Nurse Coordinator** for the 2011/2012 school year at a stipend of \$2,000.

3. RECORDS ACCESS OFFICER

MOTION: To approve the appointment of **Wayne Kurlander** as **Records Access Officer** for the 2011/2012 school year; with **Deborah Brosen** to be appointed as **Alternate Records Access Officer** in the absence of Mr. Kurlander; both to serve as part of their regular duties.

4. RECORDS APPEAL OFFICER

MOTION: To approve the appointment of **Aviva Kafka** as the **Records Appeal Officer** for the for the 2011/2012 school year to serve as part of her regular duties.

5. CONFIDENTIAL STUDENT RECORDS OFFICER

MOTION: To approve the appointment of **Aviva Kafka** as the **Confidential Student Records Officer** for the for the 2011/2012 school year to serve as part of his/her regular duties.

6. TITLE I, NCLB OFFICER

MOTION: To approve the appointment of **Cora Stempel** as the **Title 1 and NCLB (No Child Left Behind) Officer** for the for the 2011/2012 school year to serve as part of her regular duties.

7. TITLE IX OFFICER

MOTION: To approve the appointment of **Cora Stempel** as the **Title IX officer** for the for the 2011/2012 school year and **Mark Plescia** to serve as **Alternate Title IX Officer**, as part of their regular duties.

8. SECTION 504 AMERICANS WITH DISABILITIES ACT OFFICER

MOTION: To approve the appointment of **Aviva Kafka** as the **Section 504 Americans With Disabilities Act Officer** for the 2011/2012 school year to serve as part of her regular duties.

9. RECORDS MANAGEMENT OFFICER

MOTION: To approve the appointment of **Wayne Kurlander** as **Records Management Officer** for the 2011/2012 school year; and **Joanne Mikula** to

serve as **Deputy Records Management** officer in Mr. Kurlander's absence; to serve as part of their regular duties. It is further recommended that the Hyde Park Central School District comply with the commissioner's record retention and disposition schedule.

10. DISTRICT RESIDENCY OFFICER

MOTION: To approve the appointment of **Aviva Kafka** as the **District Residency Officer** for the 2011/2012 school year to serve as part of her regular duties.

11. AUTHORIZED REPRESENTATIVES

MOTION: To approve the appointment of **Wayne Kurlander** and **Edward Barr** to handle **funds and applications (Section 8002- Impact Aid)** for the 2011/2012 school year, to serve as part of their regular duties.

12. COMMITTEE ON SPECIAL EDUCATION

MOTION: To approve the appointment of the following members to serve on the **Committee on Special Education (CSE)** for the 2011/2012 school year to serve as part of his/her regular duties.

Committee on Special Education:

Aviva Kafka	Chairperson/ Sub-Committee Chair
Barbara Hastie	Chairperson/ Sub-Committee Chair
Erin Vredenburg	Chairperson/ Sub-Committee Chair
Cindy Bishop	Chairperson/ Sub-Committee Chair
Lisa Macklin	Psychologist/ Sub-Committee Chair
Daniel Hurley	Psychologist/ Sub-Committee Chair
Jennifer Kemnitzer	Psychologist/ Sub-Committee Chair
MaryJane Montalto	Psychologist/ Sub-Committee Chair
Susan Morken	Psychologist/ Sub-Committee Chair
John Sheehy	Psychologist/ Sub-Committee Chair
Kelly Schluter	Psychologist/ Sub-Committee Chair
Dr. Steven Ritter	School Physician

13. PARENT MEMBERS ON THE COMMITTEE ON SPECIAL EDUCATION

MOTION: To approve the appointment of parent members to serve **as volunteers** on the **Committee on Special Education (CSE)** for the 2011/2012 school year:

CSE Parent Members:

Doris Harrington
Katherine Scivolette
Beth Steenburgh
Hailey Wayne

Catherine Ottaviani
Nancy DeWitt
Susan Rizzo

14. COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION (CPSE)

MOTION: To approve the appointment of the following members to serve on the **Committee on Pre School Special Education (CPSE)** for the 2011/2012 school year to serve as part of their regular duties:

Aviva Kafka	Chairperson/ Sub-Committee Chair
Cindy Bishop	Chairperson/ Sub-Committee Chair
Erin Vredenburgh	Chairperson/ Sub-Committee Chair
Barbara Hastie	Chairperson/ Sub-Committee Chair
Mary Jane Montalto	Chairperson/ Sub-Committee Chair

15. PARENT MEMBERS ON THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION (CPSE)

MOTION: To approve the appointment of parent members to serve **as volunteers** on the **Committee on Pre School Special Education (CPSE)** for the 2011/2012 school year:

CPSE Parent Members:

Katherine Scivolette Beth Steenbergh Doris Harrington

16. ASBESTOS (LEA) DESIGNEE: AHERA, PUBLIC LAW 99-519

MOTION: To approve the appointment of the **Assistant Director of Facilities & Operations** to serve AS **asbestos (LEA) designee**, pursuant to AHERA, Public Law 99-519 for the 2011/2012 school year to serve as part of his/her regular duties.

17. APPROVE ALTERNATE REPRESENTATIVE/ TRUSTEE TO THE DUTCHESS EDUCATIONAL HEALTH INSURANCE CONSORTIUM (DEHIC)

MOTION: To approve the appointment of **Wayne Kurlander** as the **Dutchess Educational Health Insurance Consortium (DEHIC) Trustee** for the 2011/2012 school year, with **Christine Smith** as **Alternate Trustee** in the absence of Mr. Kurlander, to serve as part of their regular duties.

18. APPROVE APPOINTMENT OF ACTING SUPERINTENDENT

MOTION: To approve the appointment of **Cora Stempel** as **Acting Superintendent** for the 2011/2012 school year, as part of her regular duties, to act in lieu of the superintendent if he/she is unavailable.

19. APPROVE APPOINTMENT OF MEDICAID CLAIMS OFFICER

MOTION: To approve the appointment of **Aviva Kafka** as **Medicaid Claims Officer** for the 2011/2012 school year, as part of her regular duties.

7D. APPROVE SUMMER APPOINTMENTS/ WORK

1. APPROVE RESOLUTION ASSIGNING TEACHERS TO SERVE ON A CASE OR CPSE COMMITTEE DURING THE SUMMER

BE IT RESOLVED, by the Board of Education of the Hyde Park Central School District, that any current employee assigned to complete diagnostic evaluations or serve on a CSE or CPSE committee during the summer shall be paid for such service at the per diem rate of 1/200th of his/her annual salary, or at the monthly rate of 1/10th his/her annual salary, as applicable in accordance with Education Law §3031.

2. APPROVE APPOINTMENT OF GUIDANCE COUNSELORS FOR SUMMER WORK

MOTION: To approve the appointment of the following **Guidance Counselors for summer work** for the 2011/2012 school year at the rate of 1/200th of their annual salary, prorated per hour; not to exceed the number of days as noted below:

Pam Atkins	10
Sadiki Boland	14
Linda Boughton	15
Cathy Halley	17
Alan Lipper	18
Claire Miller	15
Marilyn Rodriguez	16
Jamie Myers	15

3. APPROVE APPOINTMENT OF READING TEACHER FOR SUMMER

MOTION: To approve the appointment of **Suzanne Magee, Reading Teacher**, to provide **reading services** in accordance with individual IEP's for the **summer of 2011**. Ms. Magee shall be paid for such service at a rate of 1/200th of her salary, prorated per hour.

7E. DESIGNATIONS

1. OFFICIAL DEPOSITORIES

MOTION: To designate the following banks as official depositories for the 2011/2012 school year:

CHECKING ACCOUNTS

General Fund Account	TD Bank
Trust and Agency Account	TD Bank
Payroll Account	TD Bank
Food Service Dept. Account	TD Bank
Capital Fund Account	TD Bank
Special Aid Fund Account	TD Bank

General Fund Account	Citizens Bank
General Fund Account	Chase

SAVINGS AND MONEY MARKET ACCOUNTS

Hyde Park Taxes	TD Bank
Other Taxes	TD Bank
Debt Service	TD Bank
Scholarships	TD Bank
Reserves	TD Bank
General Fund	Chase
General Fund	Flushing Commercial
MBIA PNW BOCES NY CLASS	Bank of New York

EXTRA CURRICULAR ACTIVITY ACCOUNTS

ROOSEVELT HIGH SCHOOL

Checking Account	HSBC
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HAVILAND MIDDLE SCHOOL

Checking Account	HSBC
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2. OFFICIAL NEWSPAPERS

MOTION: To designate the "**Poughkeepsie Journal**" and "**Daily Freeman**" as the official newspapers of the district for the 2011/2012 school year.

7F. AUTHORIZATIONS

1. CERTIFIER OF PAYROLL

MOTION: To approve the appointment of **Wayne Kurlander** to serve as **Certifier of Payroll** for the 2011/2012 school year and **Greer Fischer** when Mr. Kurlander is not available, to serve as part of their regular duties.

2. PURCHASING AGENT

MOTION: To approve the appointment of **Joanne Freeley** to serve as **Purchasing Agent** for the 2011/2012 school year as part of her regular duties. In the event that the purchasing agent is unavailable to perform her duties for an extended period of time, the Board shall meet and temporarily appoint the

Assistant Superintendent for Business, **Wayne Kurlander**, as purchasing agent until a purchasing agent can be put in place.

3. PETTY CASH ACCOUNTS

MOTION: To authorize that the following **petty cash accounts** be established with the designated custodians for the 2011/2012 school year:

Roosevelt High School	\$100	Barbara Marrine
Haviland Middle School	\$100	Matthew Latvis
R.R. Smith	\$ 50	Melissa Lawson
Violet Avenue	\$ 50	Deanna Springstead-Gonzalez
Hyde Park Elementary	\$ 50	William Frandino
North Park	\$ 50	Lisa Hecht
Netherwood	\$ 50	Richard Wert
Business Office	\$100	Joanne Mikula
Superintendent / Board of Education	\$200	Deborah Brosen
Facilities and Operations	\$ 50	Ann Fadgen
Food Service	\$200	Debbie Keck
Transportation	\$100	George Treadwell

4. SIGNING OFFICIAL PAPERS

MOTION: To authorize the **President of the Board of Education, the District Clerk and the District Treasurer to sign official papers on behalf of the District;** and further to authorize the **Vice President of the Board of Education** to sign on behalf of the District in place of any of the above officers when any of the said officials are not available.

5. SIGNING OF CHECKS

MOTION: To authorize that **Edward Barr, District Treasurer** sign checks on behalf of the District; with the **Deputy Treasurer**, authorized to sign in the treasurer's absence; and with the **President of the Board of Education** authorized to sign in the absence of either of the aforementioned. Mr. Barr and the **Deputy Treasurer** will serve in this capacity as part of their regular duties.

6. MILEAGE REIMBURSEMENT FEE

MOTION: To authorize the Board of Education to continue mileage reimbursement at the I.R.S. rate, currently 55.5 cents a mile.

7. PER DIEM MEAL ALLOWANCE

MOTION: to authorize the use of the **per diem meal allowance guidelines for 2011/2012**, as outlined in information (the employee application for travel/conference attendance form) provided to the Board of Education, with the maximum amount not to exceed \$60.00.

7G. RE-ADOPTION OF DISTRICT POLICIES IN EFFECT 2010/2011

MOTION: To **re-adopt the District's policies** in effect during the 2010/2011 school year **for 2011/2012**, based on revisions adopted by the Board of Education throughout the school year and available to the public through the district's website (www.hydeparkschools.org)

7H. BONDING UNDER DISTRICT INSURANCE

MOTION: To designate the following individuals be bonded under the district's insurance policy:

1. Assistant Superintendent for Business
2. District Clerk
3. District Treasurer, Deputy Treasurer
4. District Tax Collector
5. Central Treasurers- Activity Funds
6. Purchasing Agent
7. Junior Accountant
8. Claims Auditor
9. Blanket Bond for the district
10. Superintendent of Schools

**7I. ADOPT RESOLUTION REGARDING INDEMNIFICATION OF
EMPLOYEES PER SECTION 18 OF THE PUBLIC OFFICERS LAW**

MOTION: The Board of Education adopts the following resolution regarding indemnification of employees:

WHEREAS, the Board of Education of the Hyde Park Central School District has determined that it is in its best interest to defend, indemnify and hold harmless any board member, officer, employee or volunteer from any claim asserted against such individual that arises from an alleged act or omission occurring in the individual's scope of their employment or public duties * *to the extent authorized and in conformity with the provisions of Section 18 of the Public Officers Law.*

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby agrees to defend, indemnify and hold harmless any board member, officer, employee or volunteer expressly authorized to participate in a publicly sponsored volunteer program or any other person holding a position by election, appointment, or employment in the service of the Hyde Park Central School District, whether or not compensated, in any civil action or proceedings, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while such person was acting within the scope of his or her employment or public duties to the extent authorized under Section 18 of the Public Officers Law; and

BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to be held liable for the costs to be incurred under the provisions of Section 18 of the Public Officers Law.

Please note: Additional wording added to assure the Board of Education that the person seeking defense and indemnification has presented the summons and complaints in a timely manner to the district clerk; based on consultation by the district clerk with the school district's attorney.

**7J. APPROVE TEACHING/SUPPORT STAFF SUBSTITUTE SALARY
SCHEDULE FOR THE 2011/2012 SCHOOL YEAR**

MOTION: Upon recommendation of the superintendent, to approve the following **teaching** and **support staff substitute** salary schedules for the 2011/2012 school year:

Bus Driver	\$13.00 per hour
Clerical	\$9.75 per hour
Custodial	\$10.00 per hour
Food Service Helper	\$9.25 per hour
School Monitor	\$9.25 per hour

Teacher Aide	\$9.75 per hour
Teaching Assistants	\$10.00 per hour
Registered Nurse	\$100.00 per day
Teacher	\$80.00 per day
Tutors	\$35.00 per hour

7K. APPROVE PAYMENT OF PIANO ACCOMPANISTS

MOTION: To approve the payment of **Adult Piano Accompanists** at a flat rate of **\$50.00 per concert** and **\$25.00 per rehearsal** for the 2011/2012 school year.

7L. APPROVE FEE SCHEDULE FOR ELECTION INSPECTORS

MOTION: To approve the fee schedule for **Election Inspectors** for school district vote(s) for the 2011/2012 school year as follows:

Election Officials/ Poll Workers	\$9.00 per hour
Permanent Chairperson	\$475.00 per District Vote

7M. APPOINT BOARD OF REGISTRATION TO SERVE AT DISTRICT ELECTION(S)

MOTION: To approve the appointment of the following persons to serve as the **Board of Registration** for the 2011 / 2012 school year and to authorize the District Clerk to make additional appointments as needed. And further, to direct the District Clerk to give written notice to such persons confirming their appointment to serve at said election.

Josephine Perrino
Joan Van Vlack

Nancy Hulton
Carol Schmitt

7N. APPROVE THE CHARTER FOR AUDIT COMMITTEE

MOTION: To approve the **Charter of the Audit Committee** based on the recommendation of the audit sub-committee and information provided to the Board of Education and placed on file with the District Clerk.

7O. APPOINT MEMBER(S) TO THE AUDIT COMMITTEE

MOTION: To appoint the following members of the community to serve on the Hyde Park Central School District's **Audit Committee**, based on information provided to the board of education and placed on file:

Todd Scaccia	2 Year Term
Kevin Sheehan	2 Year Term
Aaron Zobel	2 Year Term

7P. APPROVE PARTICIPATION IN THE NATIONAL SCHOOL LUNCH PROGRAM; ADOPT THE FREE AND REDUCED PRICE MEAL POLICY AND ELIGIBILITY GUIDES FOR THE 2011/2012 SCHOOL YEAR

MOTION: To approve participation in the **National School Lunch Program**, to accept the policy statement and authorize the president of the Board of Education to sign the certificate of acceptance; and further, to adopt the free and reduced lunch price meal policy and eligibility guides for the 2011/2012 school year, based on information provided to the Board of Education.

(END OF ORGANIZATIONAL CONSENT AGENDA)

GENERAL BUSINESS MATTERS:

8. APPROVE MEAL PRICES:

MOTION: To approve the meal prices for school lunch and breakfast for the 2011/2012 school year, based upon information provided to the Board of Education and placed on file as follows:

Elementary Lunch	\$2.50
Secondary Lunch	\$2.75
St. Peter's Parochial Lunch (K-5)	\$2.50
St. Peter's Parochial Lunch (6-8)	\$2.75
Adult Lunch	\$4.00 (plus tax)
Reduced Lunch	\$.25
Reduced Breakfast	\$.25

9. BORROWING RESOLUTION

MOTION: To authorize the board to empower the **Superintendent** to borrow sums of money, and that the **President and the Vice President** of the **Board of Education** be given authorization to sign necessary documents as needed, prepared by **Hiscock & Barclay, Attorneys at Law** (Albany, New York), and to issue appropriate short term notes according to Local Finance Law. (Tax Anticipation Notes [TAN]; Revenue Anticipation Notes [RAN].)

NOTE: A ROLL CALL VOTE WILL BE TAKEN ON THE BORROWING RESOLUTION.

<u>Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Mr. Duffy			
Mr. Hieter			
Mr. Liebrand			
Ms. Matyas			
Mr. Mittermaier			
Mr. Seagren			
Mr. Watson			

10. APPROVE TERMS AND CONDITIONS OF EMPLOYMENT

1. Assistant Superintendents

Be it resolved, that the Board of Education hereby approves the **Terms and Conditions of Employment for Assistant Superintendents** of the Hyde Park Central School District for the 2011/2012 school year dated March 2011, as provided to the Board and placed on file with the District Clerk.

2. Confidential / Managerial Staff

Be it resolved, that the Board of Education hereby approves the **Terms and Conditions of Employment for Confidential/Managerial Staff** members in the Hyde Park Central School District for the 2011/2012 school year as revised and dated March 2011 provided to the Board and placed on file with the District Clerk.

11. DESIGNATE BOARD MEMBERS TO SERVE ON THE ACADEMIC SUB-COMMITTEE

MOTION: To designate the following Board members to serve on the **Academic Sub-Committee** of the Board of Education for the 2011/2012 school year:

(Please note: Mr. Hieter, Mr. Liebrand, and Mr. Mittermaier were appointed to serve during the 2010/2011 school year)

12. DESIGNATE BOARD MEMBERS TO SERVE ON THE AUDIT SUB-COMMITTEE

MOTION: To designate the following Board members to serve on the **Audit Sub-Committee** of the Board of Education for the 2011/2012 school year:

(Please note: Mr. Duffy and Mr. Hieter were appointed to serve during the 2010/2011 school year)

**13. DESIGNATE BOARD MEMBERS TO SERVE ON THE POLICY
SUB-COMMITTEE**

MOTION: To designate the following Board members to serve on the **Policy Sub-committee** of the Board of Education for the 2011/2012 school year:

(Please note: Mr. Hieter and Mr. Liebrand were appointed to serve during the 2010/2011 school year)

**14. DESIGNATE BOARD MEMBERS TO SERVE ON THE ENERGY
EDUCATION ADVISORY SUB-COMMITTEE**

MOTION: To designate the following Board members to serve on the District **Energy Education Advisory Sub-Committee** of the Board of Education for the 2011/2012 school year.

**15. DESIGNATE BOARD MEMBERS TO SERVE ON THE
COMPREHENSIVE HEALTH ADVISORY SUB-COMMITTEE**

MOTION: To designate the following board members to serve on the District **Comprehensive Health Advisory Sub-committee** for the 2011/2012 school year:

(Please note: Ms. Matyas was appointed to serve during the 2010/2011 school year)

**16. APPROVE MEMBERSHIP & DESIGNATE BOARD MEMBERS TO
SERVE ON THE DUTCHESS CO. SCHOOL BOARDS ASSOCIATION
(EXECUTIVE COMMITTEE); AND, FURTHERMORE TO APPROVE
MEMBERSHIP IN THE DCSBA AT THE COST OF \$850.00 FOR THE
2011/2012 SCHOOL YEAR**

MOTION: To designate the following Board members to serve on the **Dutchess Co. School Boards Association (executive committee)** for the 2011/2012 school year:

(Please note: Mr. Hieter and Mr. Seagren were appointed to serve during the 2010/2011 school year)

**17. DESIGNATE BOARD MEMBERS TO SERVE AS REPRESENTATIVES
FOR THE FACILITIES STEERING FORUM**

MOTION: To designate the following board members to serve as representatives for the **Facilities Steering Forum** for the 2011/2012 school year:

(Please note: Mr. Watson and Mr. Seagren were appointed to serve during the 2010/2011 school year)

18. DESIGNATE BOARD MEMBERS TO SERVE AS THE GOVERNMENT LIAISON

MOTION: To designate the following board members to serve as the **Government Liaison** for the 2011/2012 school year:

(Please note: Mr. Liebrand was appointed to serve during the 2010/2011 school year)

19. DESIGNATE BOARD MEMBERS TO SERVE ON THE PERSONNEL SUB-COMMITTEE

MOTION: To designate the following board members to serve on the **Personnel Sub-Committee** of the Board of Education for the 2011/2012 school year:

(Please note: Mr. Watson, Mr. Seagren and Mr. Mittermaier were appointed to serve during the 2010/2011 school year)

20. DESIGNATE BOARD MEMBERS TO SERVE ON THE SPECIAL EDUCATION SUB-COMMITTEE

MOTION: To designate the following board members to serve on the **Special Education Sub-Committee** of the Board of Education for the 2011/2012 school year:

(Please note: Mr. Duffy and Ms. Matyas were appointed to serve during the 2010/2011 school year)

21. DESIGNATE BOARD MEMBERS TO SERVE ON THE TECHNOLOGY SUB-COMMITTEE

MOTION: To designate the following board members to serve on the **Technology Sub-Committee** for the 2011/2012 school year:

(Please note: Mr. Hieter and Mr. Mittermaier were appointed to serve during the 2010/2011 school year)

22. DESIGNATE BOARD MEMBER TO SERVE AS LIAISON TO THE MEMBERS OF THE HPTA

MOTION: To designate the following board member to serve as the **liaison to the members of the HPTA** for the 2011/2012 school year:

(Please note: Mr. Mittermaier was appointed to serve for the HPTA for the 2010/2011 school year.)

23. DESIGNATE BOARD MEMBER TO SERVE AS LIAISON TO THE MEMBERS OF THE HPUE

MOTION: To designate the following board member to serve as the **liaison to the members of the HPUE** for the 2011/2012 school year:

(Please note: Mr. Seagren was appointed to serve for 2010/2011 school year.)

24. DESIGNATE BOARD MEMBER TO SERVE AS LIAISON TO THE MEMBERS OF THE HPAA

MOTION: To designate the following board member to serve as the **liaison to the members of the HPAA** for the 2011/2012 school year:

(Please note: Mr. Mittermaier was appointed to serve for the HPAA members for the 2010/2011 school year.)

25. DESIGNATE BOARD MEMBER TO SERVE AS LIAISON TO THE MEMBERS OF THE CONFIDENTIAL/ MANAGERIAL STAFF

MOTION: To designate the following board member to serve as the **liaison to the confidential/ managerial staff** for the 2011/2012 school year:

(Please note: Mr. Liebrand was appointed to serve for the 2010/2011 school year.)

26. DESIGNATE BOARD MEMBER TO SERVE AS LIAISON TO THE MEMBERS OF THE CSEA

MOTION: To designate the following board member to serve as the **liaison to the CSEA** for the 2011/2012 school year:

(Please note: Mr. Duffy was appointed to serve for the 2010/2011 school year.)

THIS CONCLUDES THE AGENDA FOR THE ORGANIZATION MEETING.

GENERAL BUSINESS MEETING

1. REPORTS

a. Superintendent's Report

- Athletic Facilities Forum Summary

2. PUBLIC PARTICIPATION

PLEASE NOTE: The Board of Education will recognize any resident or employee of the Hyde Park Central School District. Non-residents who wish to address the Board directly may do so in writing through the district clerk. As a general rule, public participation will be limited to 3 minutes total per speaker with the first public participation segment limited to 21 minutes; the second segment will be limited to 12 minutes. Anyone who wishes to speak should go to the podium, state their name and address, and print their name on the sheet provided. The board requests that remarks be courteous and respectful of all.

3. BOARD DISCUSSION

- a. Administrator Attendance at Board Meetings
- b. Board Meeting Locations
- c. Policy 4531, Field Trips and Excursions

4. CONSENT AGENDA RESOLUTION

Resolved that the Board of Education of the Hyde Park Central School District does hereby adopt the following consent agenda items: 4 a-h

a. Accept minutes of the June 23, 2011 Board of Education Meeting

Resolved, that the Board of Education accept the minutes of the **June 23, 2011** Board of Education Meeting, based on information provided to the board and placed on file.

b. Acknowledge receipt of check warrants

Resolved, that the Board of Education acknowledges receipt of the following **check warrants**, based on information provided to the Board of Education and placed on file:

Warrant Number Fund – Date (2010-11)	AMOUNT	Check Count	Pages
FED 6/16	\$31,435.51	11	2
GF 6/16	\$2,071,825.00	130	18
TA 6/16	\$50.00	1	1

TE 6/16	\$18.00	1	1
CAP 6/23	\$1,850.00	1	1
FED 6/23	\$6,945.33	9	2
GF 6/23	\$2,392,025.07	63	8
TA 6/23	\$50.00	1	1
TE 6/23	\$300.00	1	1
PR 6/24	\$2,605.93	3	1
CAP 6/30	\$3,827.99	1	1
FED 6/30/11	\$10,150.56	8	2
FS 6/30	\$53,507.05	19	3
GF 6/30/11	\$448,706.23	162	19
GF 6/30/11	\$28.46	1	1

c. Approve budget transfers

Resolved, that the Board of Education hereby approves budget transfers dated **June 30, 2011** based on information provided to the Board and placed on file.

d. Accept treasurer's report

Resolved, that the Board of Education hereby accepts the **treasurer's report, interest statement, trial balance report, comprehensive budget status report, revenue status report, and report on the general fund** for the months of **April and May 2011**, AND reports on the Food Service Fund, Special Aid Fund, Capital Fund, Debt Service Fund, and Trust & Agency Fund for the months of, **April and May 2011** based on information provided to the Board of Education and placed on file.

e. Accept donations

Resolved, the Board of Education hereby accepts the following donation:

- 1) Donation of a **hard shell light case**, valued at **\$100.00** from **Ron Manfredi**, to be used by the Haviland Music Department for auditorium lighting equipment.

f. Acknowledge receipt of claims auditor report

Be it resolved, that the Hyde Park Central School District Board of Education does hereby acknowledge receipt of the report of the **Claims Auditor** for the month of **June 2011**.

g. Approve personnel matters (See attachment 07-11-11A)

- 1) ADMINISTRATIVE STAFF PERSONNEL
- 2) TEACHING STAFF PERSONNEL
- 3) SUPPORT STAFF PERSONNEL
- 4) CONFIDENTIAL / MANAGERIAL STAFF PERSONNEL

h. Award bids (See attachment 07-11-11B)

Resolved, the Board of Education hereby awards bids (per attachment 07-11-11B) to the lowest responsible bidder, based on information provided to the Board and placed on file with the District Clerk.

5. APPROVE / ARRANGE SPECIAL EDUCATION PLACEMENTS

MOTION: To approve / arrange for special education placements, classifications, and related services, as recommended by the committee on special education and/or the preschool committee on special education, and as reviewed by the board's sub-committee on special education.

6. APPROVE CONTRACTS FOR SPECIAL EDUCATION SERVICES

a. Approve contract for Vision Therapy

Be it resolved, the Board of Education hereby approves the contract with **Marcia Baudanza**, to provide **Vision Therapy** in accordance with an individual student's IEP during the **summer of 2011**. Marcia Baudanza shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

b. Approve contract for Vision Services

Be it resolved, the Board of Education hereby approves the contract with **Harriet Burke** to provide **Vision services** in accordance with an individual student's IEP during the **summer of 2011**. Harriet Burke shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

c. Approve contract for Vision Services

Be it resolved, the Board of Education hereby approves the contract with **Ed Poll** to provide **Vision Services** in accordance with an individual student's IEP during the **summer of 2011**. Ed Poll shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

d. Approve contract for Speech Services

Be it resolved, the Board of Education hereby approves the contract with **Mary Eil Izzo** to provide **Speech Therapy services** in accordance with an individual student's IEP during the **2011-2012 school year**. Mary Eil Izzo shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

e. Approve contract for Physical Therapy Services

Be it resolved, the Board of Education hereby approves the contract with **Heather A. Vicari** to provide **Physical Therapy services** in accordance with an individual student's IEP during the **2010-2011 school year**. Heather A. Vicari shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

f. Approve contract for ABA Training

Be it resolved, the Board of Education hereby approves the contract with **The Center for Spectrum Services**, to provide **ABA services** in accordance with an individual student's IEP during the **2011-2012 school year**. The Center for Spectrum Services shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

g. Approve contract for ABA Consultation

Be it resolved, the Board of Education hereby approves the contract with **The Carbone Clinic**, to provide **ABA services** in accordance with an individual student's IEP during the **2011-2012 school year**. The Carbone Clinic shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

h. Approve contract for School to Work Program

Be it resolved, the Board of Education hereby approves the contract with **Dutchess ARC**, to provide **Work Study Programs** in accordance with individual student's IEP's during the **2011-2012 school year**. Dutchess ARC shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

i. Approve contract for Vision Services

Be it resolved, the Board of Education hereby approves the contract with **Harriet Burke** to provide **Vision services** in accordance with an individual student's IEP during the **2011-2012 school year**. Harriet Burke shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

j. Approve contract for Vision Services

Be it resolved, the Board of Education hereby approves the contract with **Ed Poll** to provide **Vision Services** in accordance with an individual student's IEP during the **2011-2012 school year**. Ed Poll shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

k. Approve contract for ABA Consultation

Be it resolved, the Board of Education hereby approves the contract with **Anderson Center for Autism** to provide **ABA Consultation** in accordance with an individual student's IEP during the **2011-2012 school year**. Anderson Center for Autism shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

l. Approve contract for Speech Therapy

Be it resolved, the Board of Education hereby approves the contract with **Jean Miller** to provide **Speech Therapy** in accordance with an individual student's IEP during the **2011-2012 school year**. Jean Miller shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

m. Approve contract for a Personal Care Aide

Be it resolved, the Board of Education hereby approves the contract with **Unlimited Care** to provide a **Personal Care Aide** in accordance with an individual student's IEP during the **2011-2012 school year**. Unlimited Care shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

7. ADOPT REVISED 2011/2012 CALENDAR

Resolved, the Board of Education hereby adopts the 2011/2012 calendar as revised, and dated 7/11/11, based upon information provided to the Board and placed on file.

8. APPROVE MEMORANDUM OF AGREEMENT (MOA)

Be it resolved, the Board of Education hereby approves the **Memorandum of Agreement (MOA)** between the **Hyde Park Central School District (HPCSD)** and the **Hyde Park Administrators Association (HPAA)**, regarding work year, vacations, holidays and leaves, dated June 29, 2011, per information provided to the Board of Education.

9. APPROVE CONSULTANT AGREEMENT

Be it resolved, the Board of Education hereby approves the consultant agreement with **Charles Taylor** to provide **telephone intercom, telephone wiring, and programming technician services** to the Hyde Park Central School District for the **2011/2012 school year**. **Charles Taylor** shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

10. PUBLIC PARTICIPATION

11. INFORMATION

- a. Board of Education sub-committee reports:
- b. Schedule of upcoming board sub-committee meetings:
- c. Next Board of Education meeting:
 - Thursday, August 11, 2011, 6:00 p.m., Administration Office

12. PROPOSED EXECUTIVE SESSION (if needed)

13. OTHER MATTERS DEEMED NECESSARY BY THE BOARD OF EDUCATION (Open Session)

14. ADJOURN

**Attachments: 07-11-11A (Personnel Listing)
07-11-11B (Bid Awards)**