

**HYDE PARK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
THURSDAY, SEPTEMBER 01, 2011**

Agenda Attachment 09-01-11A

PERSONNEL MATTERS

A. ADMINISTRATIVE STAFF PERSONNEL

APPOINTMENT

Approve the appointment of the following individuals as mentor program coordinators for the 2011-2012 school year: (Code: F21100001500013003)

<u>NAME</u>	<u>STIPEND</u>
Cynthia Bishop	\$2000
Mark Plescia	\$2000

B. TEACHING STAFF PERSONNEL

APPOINTMENTS

Approve the following **co-curricular and intramural appointments for Haviland Middle School** for the 2011-2012 school year: (Code: A2850020015500)

<u>POSITION</u>	<u>ADVISOR</u>	<u>STIPEND</u>
Ecology Club Advisor	Breeanne Peni	\$1,566
Internal Accountant	Andrea DePreter	\$1,921
Skiing Club Advisor	Theodore Fraczek	\$1,531
Student Council Advisor	Natalie Matulich	\$2,043
Dramatics Club Advisor	Trudy Roeder	\$1,699
Haviland Yearbook Advisor	Patricia Ruseskas	\$2,043
Boys-Fall Intramural Advisor	Michael Cirrincione	\$1,459
Boys-Winter Intramural Advisor	Michael Cirrincione	\$1,945
Boys-Spring Intramural Advisor	Michael Cirrincione	\$1,945
Girls-Fall Intramural Advisor	Kory VanZandt	\$1,459
Girls-Winter Intramural Advisor	Jeff Dropauer	\$1,945
Girls-Spring Intramural Advisor	Jeff Dropauer	\$1,945

Approve the following individuals as **substitute teachers** for the 2011-2012 school year at the daily rate of \$80: (Code: A2110000012300)

<u>NAME</u>
Meredith Madden
Wendy Stafford
Lauren Battaglini
Kristen Marchetti

Jeanne Marie Freer
Eleni Anemelos
Soojin Kim
Eileen Rowley
Jeanne Sullivan-Jones
Dana White-Marks
Tara Delaney-Shiels
Kelli Knapp
Jillian Cillo
Donna Werner-Tissot
Jennifer Hickey
Emily Woolever

Approve the appointment of **Michele Besnier, substitute caller for elementary and secondary teachers** for the school district at an annual stipend of \$8,000. Ms. Besnier will perform these duties from her home outside of her duties as school secretary I at Roosevelt High School. (Code: A2020000016110)

TEACHING ASSISTANTS

RESIGNATION

Accept the resignation of **Melinda Dwy from her position as teaching assistant at Ralph R. Smith Elementary School** effective at the close of business on August 25, 2011. (Ms. Dwy has been employed with the district since February of 1998.) (Code: F22500001500010003)

Accept the resignation of **Diana Levinson from her position as teaching assistant at Netherwood Elementary School** effective at the close of business on July 29, 2011. (Ms. Levinson has been employed with the district since September of 2007.) (Code: F22500001500010003)

C. SUPPORT STAFF PERSONNEL

LEAVE OF ABSENCE

Approve the unpaid medical leave of absence for **Lori Sheffield**, part time bus driver in **transportation** effective September 7th for a period of 6 weeks per a physician's note. (Code: 55100000 16120)

Approve the disability leave for **Cynthia Vazquez**, part time bus driver in **transportation** commencing on or about October 11th (her expected due date). Ms. Vazquez will be paid for her disability leave based on the amount of her accumulated sick time and receipt of a physician's certification. It is the intention of Ms. Vazquez to return to her position at the end of her disability period.) (Code: 55100000 16120)

Approve the unpaid FMLA leave of absence for **Gary Guido**, full time bus driver in **transportation** effective September 7th for a period of up to 12 weeks upon receipt of a physician certification. (Code: 55100000 16120)

Approve the unpaid FMLA leave of absence for **Maciej Skrok**, senior auto mechanic in **transportation** effective July 26th for a period of up to 12 weeks upon receipt of a physician certification. (Code: 55100000 16111)

RESIGNATION

Accept the resignation from **Karen Novak**, registered professional nurse at **Roosevelt High school** effective the close of business September 5, 2011. (Code: 28150000 15000)

Accept the resignation from **Juliet Szczepczenski**, food service helper in the **school lunch department** effective the close of business June 24, 2011. (Code: C28600000 16000)

APPOINTMENTS

Approve the emergency conditional* probationary appointment of **Laura Lee Tompkins**, registered professional nurse at **Roosevelt High School** effective September 19, 2011 at a prorated salary of \$30,000 per year (2010 – 2011 school year salary). Ms. Tompkins replaces Victoria Kane who recently resigned. (Code: 28150000 15000)

Approve the probationary appointment of **Gail Fauci**, school monitor at **Ralph R. Smith Elementary School** effective September 7, 2011 at a salary of \$10.73 per hour (Step 1 of the HPUE 2010 – 2011 salary schedule) for up to 2 ½ hours per day. Ms. Fauci is replacing Renell Daugavietis who recently resigned. (Code: 21100000 16300)

Approve the probationary appointment of **Lisa Salamone**, school monitor at **Ralph R. Smith Elementary School** effective September 7, 2011 at a salary of \$10.73 per hour (Step 1 of the HPUE 2010 – 2011 salary schedule) for up to 2 ½ hours per day. Ms. Salamone is replacing Ilese Lang who recently resigned. (Code: 21100000 16300)

Approve the probationary appointment of **Alyssa Sheffield**, school monitor at **Ralph R. Smith Elementary School** effective September 7, 2011 at a salary of \$10.73 per hour (Step 1 of the HPUE 2010 – 2011 salary schedule) for up to 2 ½ hours per day. Ms. Sheffield is replacing Carol Palanek who recently resigned. (Code: 21100000 16300)

SUBSTITUTE APPOINTMENTS

Approve the following substitute appointments:

SUBSTITUTE CLERICAL (Code: 20200000 16100)
Stacey Vazquez

SUBSTITUTE TEACHING ASSISTANT (Code: 22500000 16100)

Carol Barrett
Meredith Madden
Stacey Vazquez

SUBSTITUTE REGISTERED PROFESSIONAL NURSE (Code: 28150000 16100)

Judith Walsh

SUBSTITUTE SCHOOL MONITOR (Code: 21100000 16100)

Renell Daugavietis
Erena O'Brien
Carol Barrett
Stacey Vazquez
Jacqueline Cook

SUBSTITUTE TEACHER AIDE (Code: 22500000 16100)

Erena O'Brien
Carol Barrett
Meredith Madden

SUBSTITUTE FOOD SERVICE HELPER (Code: C28600000 16100)

Stacey Vazquez
Hayley Wayne
Jacqueline Cook
Michele Racanello

CONFIDENTIAL / MANAGERIAL STAFF PERSONNEL

AMEND START DATE

Amend the start date for **James Heubel**, assistant director of facilities & operations from: September 6, 2011 to September 19, 2011. (Code: 50% - 16200000 16000 & 50% - 16210000 16000)

Note: Emergency Conditional*: Such appointments are subject to and shall not constitute employment by the District unless; and until, clearance for employment has been received relating to the fingerprinting and criminal history record check of the prospective school employee.