

## HYDE PARK CENTRAL SCHOOL DISTRICT

**MINUTES: BOARD OF EDUCATION MEETING**  
**5:00 p.m. EXECUTIVE SESSION**  
**6:00 p.m. REGULAR BUSINESS MEETING**  
**AUGUST 11, 2011**  
**ADMINISTRATION OFFICE**

MEMBERS PRESENT: Ms. Sharon Matyas, President  
Mr. Daniel Duffy, Vice President (Arrived at 5:25 p.m.)  
Mr. Douglas Hieter  
Mr. Timothy Liebrand, Sr.  
Mr. Steven Mittermaier  
Mr. Glenn Watson (Arrived at 5:10 p.m.)

MEMBERS ABSENT: Mr. John Seagren

OTHERS PRESENT: Dr. Greer F. Fischer, Superintendent of Schools  
Ms. Cora Stempel, Assistant Superintendent for Instruction  
and Personnel  
Mr. Wayne Kurlander, Assistant Superintendent for Business  
Ms. Aviva Kafka, Assistant Superintendent for Pupil Services  
Ms. Deborah Brosen, District Clerk

The regular meeting of the Hyde Park Central School District Board of Education was called to order at 5:09 p.m. by Board President, Sharon Matyas. **CALL TO ORDER**

The Board entered executive session at 5:09 p.m. on a motion made by Mr. Mittermaier, seconded by Mr. Liebrand, and carried to discuss confidential matters pertaining to the employment/future employment of a particular person(s), confidential matters pertaining to litigation and collective bargaining negotiations. **EXEC SESSION**

Ayes: 4, 0 **MOTION CARRIED**

The Board returned to regular session at 6:30 p.m. on a motion made by Mr. Duffy, seconded by Mr. Hieter and carried. **REGULAR SESSION**

Ayes: 4, 0 **MOTION CARRIED**

Those present recited the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

The agenda was adopted without modification on a motion made by Mr. Duffy, seconded by Mr. Mittermaier and carried. **AGENDA ADOPTION**

Ayes: 6, 0 **MOTION CARRIED**

Superintendent Fischer publicly thanked Keith Olsen, a 1949 graduate of FDR High School. Mr. Olsen provided the District with a copy of an article he wrote on FDR, and a framed photograph of Edwin Juckett, former supervisor of the Hyde Park Central School District.

Dr. Fischer spoke about an article on living in Hyde Park, which appeared in the real estate section of the New York Times.

Mr. Liebrand congratulated the LaCrosse team, who went on an All-star travel team. The victory they experienced entitled them to an invitation to the Dicks Sporting Goods National Championship in Tampa, Florida on New Years' weekend.

Dr. Fischer shared information and reported on the following:

**SUPT'S REPORT**

- The Summer Bridge Program concluded with approximately 127 family members in attendance. Over 200 students participated in the program this year. Dr. Fischer thanked the family members who showed their support of the program.
- Although the ELA and math scores were released to the newspapers, students will not receive their scores until mid September. Dr. Fischer noted that although there is much room for growth, the District is moving along with improvement initiatives.
- The Summer Regents Prep Program is underway. The number of attendees increased this year, from 55 students to 111.
- Dr. Fischer will be meeting with the Rhinebeck Rotary Club and Joseph Phelan, Superintendent of the Rhinebeck Central School District, on August 15<sup>th</sup> regarding the possibility of partnering with him on the Interact Club. Information from this meeting will be shared at the August 25<sup>th</sup> Board meeting.
- A building inspection tour is being planned for either August 29<sup>th</sup> or September 1<sup>st</sup> to satisfy the legal obligation of touring all school facilities before the opening of school. Dr. Fischer invited all Board members who were able, to join her.
- Since the District has been seeing a decrease in enrollment, Dr. Fischer obtained two quotes for a possible study on redistricting. The purpose of the study is to be able to look at the District's current situation, plus a four year history of live births to determine what can be done with class size capacity that could yield a cost savings to the District.

Although there was a substantial difference in the quotes, both organizations employ retired superintendents who have extensive

experience. One proposal will be brought to the Board for review at a future date.

Dr. Fischer introduced and thanked Anthony Crandall, Director of Facilities and Operations, who presented information on summer projects being performed in the District. Mr. Crandall's information can be found on the District's website with the Board agenda information.

**PRESENTATION ON  
SUMMER  
PROJECTS**

Mr. Kurlander indicated his office is looking into the possibility of using fund balance to do the boiler conversion.

Mr. Hieter commented that the floors at Haviland were not in good shape. Dr. Fischer indicated that they are reviewing the five year plan. However, since priorities change, it is good to review the five year plan at a facilities meeting.

The Board entered public participation at 7:29 p.m. on a motion made by Mr. Watson, seconded by Mr. Liebrand and carried.

**PUBLIC  
PARTICIPATION**

Ayes: 6, 0      **MOTION CARRIED**

Mr. Doug Eglinton shared the suggestion that, beginning September, one Board agenda per month include information on the direction the District is going on tax increases.

Mr. Hieter commented that he would be interested in receiving more specifics on what information Mr. Eglinton is looking for.

Public participation was closed at 7:30 p.m. on a motion made by Mr. Hieter, seconded by Mr. Liebrand and carried.

**REGULAR  
SESSION**

Ayes: 6, 0      **MOTION CARRIED**

The Board reviewed its 2010-11 goals and shared suggestions for revisions and modifications for developing goals for the 2011-12 school year. The following discussion items were noted:

**BOARD  
DISCUSSION:  
Review and  
Development of  
2011-12 Board  
Goals**

**Academics -**

- Although a need exists to improve test scores, positive changes are occurring.
- Building level team (BLT) meetings will be scheduled to allow more parent involvement.
- Mr. Liebrand suggested reviewing programs that began within the past two to four years to determine if they are yielding results.
- Discussion was held on the need to review data on programs.

**Academics**

**Board Operations –**

**Board Operations**

- Mr. Mittermaier recommended that the Board look into a software package that would allow agenda packets to be prepared in an electronic format. He added that an advantage provided by this software would be a notification of updates and immediate availability of any modifications.
- Ms. Matyas indicated she would be in support of having the software possibilities researched and presented to the Board.

**Budget –**

**Budget**

- Discussion was held on the difficulties the District is faced with in preparing a budget.
- The need to spread the equity in budget reductions was noted.

**Community –**

**Community**

- Discussion was held on the District website, with a notation that some of the pages are in need of updating.
- Mr. Duffy indicated that it would be helpful to have a specific person designated to receiving notifications when the website needs updating. This person should then be responsible for ensuring that updates take place.
- Discussion was held on the possibility of implementing a facebook page. Dr. Fischer noted that if implemented, it would be used to share information with the public, not as an exchange with the public.
- The Technology Committee will review this topic.

**Policy –**

**Policy**

The Board hopes to complete the conversion of policies by June 2012.

Since a previous discussion indicated that the Board may be interested in the development of a mission and vision statement, Dr. Fischer provided the Board with copies of several Dutchess County school districts' statements. It was determined that the Strategic Planning Committee would be charged with the task of drafting these statements.

**MISSION AND  
VISION  
STATEMENTS**

Board members received information on proposed locations for Board of Education meetings for the 2011-12 school year. There were no objections to the proposed information.

**BOARD OF  
EDUCATION  
MEETING  
LOCATIONS**

The Board approved the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

**CONSENT AGENDA  
RESOLUTION**

**Resolved** that the Board of Education of the Hyde Park Central School District does hereby adopt the following consent agenda items: 10 a-i

Ms. Matyas expressed thanks and appreciation for the donation of the piano, which is included as part of this resolution.

**a. Accept minutes of the July 11, 2011 and July 15, 2011 Board of Education Meetings**

**ACCEPT MINUTES:  
July 11 and 15, 2011**

**Resolved**, that the Board of Education accept the minutes of the **July 11 and 15, 2011** Board of Education meetings, based on information provided to the Board and placed on file.

**b. Acknowledge receipt of check warrants**

**ACKNOWLEDGE  
RECEIPT OF  
CHECK WARRANTS**

**Resolved**, that the Board of Education acknowledges receipt of the following **check warrants**, based on information provided to the Board of Education and placed on file:

<b>Warrant Number Fund – Date (2011-12)</b>	<b>AMOUNT</b>	<b>Check Count</b>	<b>Pages</b>
CAP-ACC1, 7/7/11	\$20,673.42	3	1
FED-AAC1, 7/7/11	\$2,608.36	5	1
GF-ACC1, 7/7/11	\$154,385.16	41	5
TA-ACC1, 7/7/11	\$50.00	1	1
PR-07/08	\$2,020.84	2	1
GF-07/14	\$1,095,139.76	8	2
CAP-ACC2, 7/14/11	\$3,175.48	3	1
FED-ACC2, 7/14/11	\$922.15	2	1
GF-ACC2, 7/14/11	\$79,435.06	46	5
GF-ACC2,	\$50,744.01	1	1

7/14/11			
GF-ACC2, 7/14/11	\$52,294.01	2	1
MED-ACC1, 7/14/11	\$49,662.70	83	8
TA-ACC2, 7/14/11	\$325.92	3	1
GF-ACC3, 7/20/11	\$36,416.71	2	1
FED-7/21	\$1,217.75	5	1
GF-07/21	\$363,779.19	38	5
PR-07/22	\$3,898.79	3	1
CAP-7/28	\$406,085.77	1	1
FED-7/28	\$6,689.67	8	2
GF-07/28	\$50,014.51	37	4
TA-07/28	\$50.00	1	1

**c. Accept donation**

**ACCEPT  
DONATION**

**Resolved**, that the Board of Education hereby accepts the following donation:

1. Donation of **Sbordone Upright Piano #722359** from **Carol Lally Metz**, valued at approximately **\$2,500** to be used by the Hyde Park Elementary School Music Department.

**d. Approve correction and refund of taxes**

**APPROVE  
CORRECTION AND  
REFUND OF TAXES**

**MOTION:** To approve the following correction of taxes due to a reduction in assessment per the Court Order provided to the Board and placed on file:

**TOWN OF**  
Poughkeepsie

**APPLICANT**  
Bahret Homes LLC

**GRID NO.:**  
6163-03-445110

**TAX YEAR**  
2009-2010

**AMOUNT  
LEVIED**      **ADJUSTED  
LEVY**  
\$3,168,800      \$400,000

**AMOUNT TO  
BE REFUNDED**  
\$6,235.21

**e. Approve correction and refund of taxes**

**APPROVE  
CORRECTION AND  
REFUND OF TAXES**

**MOTION:** To approve the following correction of taxes due to a reduction in assessment per the Court Order provided to the Board and placed on file:

<u>TOWN OF</u>	<u>APPLICANT</u>	<u>GRID NO.:</u>	
Hyde Park	Hyde Park Greens LP	6065-08-804940	
<u>TAX YEAR</u>	<u>AMOUNT LEVIED</u>	<u>ADJUSTED LEVY</u>	<u>AMOUNT TO BE REFUNDED</u>
2009-2010	\$4,911,270.00	\$736,683.00	\$24,963.96

<u>TOWN OF</u>	<u>APPLICANT</u>	<u>GRID NO.:</u>	
Hyde Park	Hyde Park Greens LP	6065-08-804940	
<u>TAX YEAR</u>	<u>AMOUNT LEVIED</u>	<u>ADJUSTED LEVY</u>	<u>AMOUNT TO BE REFUNDED</u>
2010-2011	\$4911.270.00	\$736,683.00	\$25,375.17

**f. Acknowledge receipt of claims auditor report**

**ACKNOWLEDGE  
RECEIPT OF  
CLAIMS AUDITOR  
REPORT**

**Be it resolved,** that the Hyde Park Central School District Board of Education does hereby acknowledge receipt of the report of the **Claims Auditor** for the month of **July 2011**.

**g. Approve disposal of obsolete textbooks and equipment**

**APPROVE  
DISPOSAL OF  
OBSOLETE  
TEXTBOOKS AND  
EQUIPMENT**

**Resolved,** that the Board of Education hereby approves the disposal of the following obsolete textbooks and equipment, based upon information provided to the Board and placed on file:

	Misc. obsolete technology equipment	
25	25 Learning Microsoft Office 2003 Textbooks	ISBN: 0-13-146430-2
51	Law for Business & Personal Use Textbooks	ISBN: 0-538-43523-2
45	Effective Communication for Today	ISBN: 0-538-60124-8
22	Fundamental of C++	ISBN: 0-314-20493-8

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18	Financial Accounting Working Papers	ISBN: 0538-87628-X
26	Financial Accounting Textbooks	ISBN: 0-538-87625-5
15	Accounting Principles	ISBN: 0-471-44857-5
58	The Dynamics of Work Textbook	ISBN: 0-538-07580-5
34	Supplementing Cases in Everyday Law	ISBN: 0-538-60964-0
29	Occupational Mathematics	ISBN: 0-538-13900-5
25	Marketing Essentials	ISBN: 0-02-640601-2
35	Understanding American Government	ISBN: 0-534-64749-9 Publisher: Thompson Wadsworth Copyright: 2006
2	Potter's Kick Wheels	
1	Yamaha Upright Piano #156235 HP #16	
1	Wurlitzer Upright Piano #868025 HP# 149	

**h. Approve personnel matters (See Attachment 08-11-11A)**

**APPROVE  
PERSONNEL  
MATTERS**

- 1) ADMINISTRATIVE STAFF PERSONNEL
- 2) TEACHING STAFF PERSONNEL
- 3) SUPPORT STAFF PERSONNEL
- 4) CONFIDENTIAL/MANAGERIAL STAFF PERSONNEL

**i. Award bids (See Attachment 08-11-11B)**

**AWARD BIDS**

**Resolved**, that the Board of Education award bids to the lowest responsible bidder, based on information provided to the Board of Education in **attachment 08-11-11B** and placed on file.

Ayes: 6, 0

**MOTION CARRIED**

The Board approved the following on a motion made by Mr. Duffy, seconded by Mr. Liebrand and carried.

**APPROVE /  
ARRANGE  
SPECIAL  
EDUCATION  
PLACEMENTS**

**MOTION:** To approve / arrange for special education placements, classifications, and related services, as recommended by the committee on special education and/or the preschool committee on special education, and as reviewed by the board's sub-committee on special education.

Mr. Duffy provided a brief summary.

Ayes: 6, 0      **MOTION CARRIED**

On a motion made by Mr. Liebrand, seconded by Mr. Duffy and carried, the following resolution was adopted:

**APPROVE  
CONTRACTS FOR  
SPECIAL  
EDUCATION  
SERVICES**

**Be it resolved,** the Board of Education hereby approves the following contracts for special education services:

**a. Approve contract for Nursing Services**

**Be it resolved,** the Board of Education hereby approves the contract with **Unlimited Care** to provide **1:1 Nursing Care during transport** in accordance with an individual student's IEP during the **2011-2012 school year**. Unlimited Care shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

**b. Approve contract for Nursing Services**

**Be it resolved,** the Board of Education hereby approves the contract with **Unlimited Care** to provide **1:1 Nursing Care during the school day** in accordance with an individual student's IEP during the **2011-2012 school year**. Unlimited Care shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

**c. Approve contract for Nursing Services**

**Be it resolved,** the Board of Education hereby approves the contract with **Madeline Gallagher** to provide **1:1 Nursing Care during transport and the school day** in accordance with an individual student's IEP during the **2011-2012 school year**. Madeline Gallagher shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

**d. Approve contract for Nursing Services**

**Be it resolved,** the Board of Education hereby approves the contract with **Hillside Healthcare** to provide **1:1 Nursing Care during transport and the**

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**school day** in accordance with an individual student's IEP during the **2011-2012 school year**. Hillside Healthcare shall be compensated based on information provided to the Board of Education and placed on file with the district clerk.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Hieter, seconded by Mr. Watson and carried:

**APPROVE  
STIPULATION OF  
SETTLEMENT**

**Be it resolved**, that the Board of Education of the Hyde Park Central School District hereby approves the Stipulation of Agreement concerning Employee, Mark Davidoff, in accordance with the material terms and conditions of the Agreement on file with the District Clerk.

**Be it further resolved**, that the Board of Education of the Hyde Park Central School District hereby authorizes the Superintendent to execute the Agreement.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Liebrand, seconded by Mr. Mittermaier and carried:

**APPOINT  
CONSULTANT FOR  
SEQRA**

**Be it resolved**, that the Board of Education of the Hyde Park Central School District hereby appoints **The Chazen Companies** as SEQRA consultant for purposes of projects under Phase III, including the replacement of boilers at seven separate school facilities and modernization/replacement of the track/athletic field at FDR High School as outlined in a presentation to the Board of Education on July 11, 2011.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Mittermaier, seconded by Mr. Duffy and carried:

**APPROVE  
RESOLUTION  
DECLARING  
INTENT TO ACT AS  
LEAD AGENCY  
FOR SEQRA**

**Whereas**, the Hyde Park Central School District ("School District") is contemplating Phase III of its planned capital improvement program which includes modernization/replacement of the track/athletic field at the FDR High School,

**Whereas**, the School District has engaged TetraTech Architects to prepare a conceptual design for the planned improvements and the School District has reviewed these plans,

**Whereas**, the School athletic facility update project has been tentatively classified as Unlisted Action under SEQRA and a coordinated review is not required,

**Whereas**, the School District desires to coordinate the environmental review,

**Whereas**, the School District desires to declare its intent to act as Lead Agency for the purpose of conducting the environment review,

**Now therefore be it resolved**, that the School District declares its intent to act as lead agency and authorizes that Part 1 of a Full Environmental Assessment Form (EAF) be prepared for the purpose of coordinating this review, and

**Be it further resolved**, that the School District authorizes circulation of the EAF together with a copy of this resolution to all involved agencies.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Liebrand, seconded by Mr. Duffy and carried:

**APPROVE  
RESOLUTION TO  
REDUCE POSITION**

**Be it resolved** that the position in the following tenure area shall be reduced accordingly:

<u><b>Tenure Area</b></u>	<u><b>FTE</b></u>	
School Psychologist	From: 1.0 FTE	To: .5 FTE

**And be it further resolved**, that the superintendent is directed to notify the least senior employee in the respective tenure area that his/her position is being reduced.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Duffy, seconded by Mr. Mittermaier and carried:

**RESCIND  
APPROVAL OF  
ADULT MEAL  
PRICE AND  
APPROVE  
CORRECTED  
AMOUNT**

**Be it resolved**, the Board of Education hereby rescinds its July 11, 2011 approval of the \$4.00 (plus tax) adult meal price and, hereby approves the corrected price of \$4.25 (plus tax) for adult meals.

Ayes: 6, 0      **MOTION CARRIED**

The following resolution was adopted by the Board of Education on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

**APPROVE CHANGE  
ORDER**

**Be it resolved**, the Board of Education hereby approves **Change Order SC-1** for **Roehrs Construction** in relation to seal-coating and paving of the Haviland

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Bus Loop, based upon information provided to the Board of Education and placed on file with the District Clerk.

Ayes: 6, 0      **MOTION CARRIED**

The Board adopted the following resolution on a motion made by Mr. Watson, seconded by Mr. Liebrand and carried:

**APPROVE  
TRANSFER OF  
FUNDS AND  
EMERGENCY  
PURCHASE**

**Be it resolved**, the Board of Education hereby authorizes the transfer of **\$13,800** from supply code A1621000.500000, to the replacement equipment code A1621000.25000 for the emergency replacement of a hot water heater at the Ralph R. Smith Elementary School.

Ayes: 6, 0      **MOTION CARRIED**

The Board adopted the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Duffy and carried:

**ADOPT REVISED  
BOARD MEETING  
CALENDAR**

**Be it resolved**, the Board of Education hereby adopts the **revised Board of Education meeting calendar dated 8-11-11.**

Ayes: 6, 0      **MOTION CARRIED**

The Board entered public participation at 9:20 p.m. on a motion made by Mr. Hieter, seconded by Mr. Watson and carried.

**PUBLIC  
PARTICIPATION**

Ayes: 6, 0      **MOTION CARRIED**

The Board closed public participation at 9:20 p.m. on a motion made by Mr. Mittermaier, seconded by Mr. Duffy and carried.

**REGULAR  
SESSION**

Ayes: 6, 0      **MOTION CARRIED**

The next Board of Education meeting is scheduled as follows:

**INFORMATION**

- August 25, 2011, 6:00 p.m., Administration Office

Presentations:

- Food Services Update
- Tax Levy and Tax Cap

The meeting was adjourned at 9:21 p.m. on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried.

**ADJOURN**

Ayes: 6, 0      **MOTION CARRIED**

*Respectfully Submitted,*

*Deborah A. Brosen*

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Deborah A. Brosen, District Clerk

**Attachments: 08-11-11A (Personnel Listing)  
08-11-11B (Bid Awards)**