

HYDE PARK CENTRAL SCHOOL DISTRICT

MINUTES: BOARD OF EDUCATION MEETING
5:00 p.m. EXECUTIVE SESSION
7:00 p.m. REGULAR BUSINESS MEETING
THURSDAY, JANUARY 12, 2012
FDR HIGH SCHOOL

MEMBERS PRESENT: Ms. Sharon Matyas, President
Mr. Daniel Duffy, Vice President
Mr. Douglas Hieter
Mr. Timothy Liebrand, Sr.
Mr. Steven Mittermaier (Arrived at 5:08 p.m.)
Mr. Glenn Watson

MEMBERS ABSENT: NONE

OTHERS PRESENT: Dr. Greer F. Fischer, Superintendent of Schools
Mr. Wayne Kurlander, Assistant Superintendent for Business
Ms. Aviva Kafka, Assistant Superintendent for Pupil Services
Ms. Deborah Brosen, District Clerk
Staff and members of the community

The regular meeting of the Hyde Park Central School District was called to order by Board President, Sharon Matyas, at 5:05 p.m. **CALL TO ORDER**

On a motion made by Mr. Hieter, seconded by Mr. Watson and carried, the Board entered executive session at 5:06 p.m. to discuss confidential matters pertaining to a particular person(s), confidential student matters, and confidential matters pertaining to collective bargaining negotiations. **EXECUTIVE SESSION**

Ayes: 6 **MOTION CARRIED**

The Board returned to regular session at 7:06 p.m. on a motion made by Mr. Hieter, seconded by Mr. Watson and carried. **REGULAR SESSION**

Ayes: 6 **MOTION CARRIED**

Ms. Matyas announced the death of long-time Board member, John Seagren. Mr. Seagren had served on the Hyde Park Central School District's Board of Education for over 28 years and on the board of the Dutchess County BOCES for over 15 years. She indicated Mr. Seagren's interest in the District and the community never wavered and expressed appreciation for his services.

Those in attendance recited the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Ms. Matyas called for a moment of silence in honor of John Seagren.

One modification to the agenda was announced. The Board will vote on an addendum, referred to as attachment 01-12-12C. The agenda was adopted as modified on a motion made by Mr. Duffy, seconded by Mr. Hieter and carried.

**AGENDA
ADOPTION**

Ayes: 6 **MOTION CARRIED**

Dr. Fischer shared the following information:

PRIDE

- Carly Watson, daughter of Board Member Glenn Watson, was named Swimmer of the Year by the Poughkeepsie Journal.
- Students from the Select Choir performed at the Dutchess County Chamber of Commerce's winter breakfast.
- Project FALA - Students in the elementary and middle schools sent handmade gifts and cards to the members of the USS Roosevelt DDG 80. Dr. Fischer showed a photo of several crew members opening the gifts, and thanked all who participated in the project.

Dr. Fischer introduced FDR High School Principal, Barbara Marrine. Ms. Marrine recognized Anton Shabazz-Bey, National Achievement Scholarship Semi-Finalist.

Amy Sheldon, President of the Student Government, shared a video with the theme of "*Why Students Are Proud of the FDR Community.*"

Although she could not attend the meeting, Katherine Le was commended and recognized as National Merit Scholarship Semi-Finalist by Ms. Marrine.

Ms. Marrine presented information on graduation rates and student achievements. She also thanked the booster clubs for all they do for the District.

Dr. Fischer provided the following information:

SUPT'S REPORT

- School is not in session on Monday, January 16th in honor of Martin Luther King Day.
- The dates and times for upcoming concerts were announced, and it was noted that numerous athletic events are also taking place.
- FDR will host a community wide event, a basketball game with students and staff on the FDR team. Tickets for this fund raising event to be held on February 28th are now on sale.

Dr. Fischer noted that as a result of input from the community and the Facilities Steering Forum (FSF) on the noticeable decrease in enrollment in elementary grades, the District committed to doing an enrollment and capacity study. After extensive research and reference checks, Dr. Phil Martin of EduCorps was chosen to complete the study. Dr. Fischer

**ENROLLMENT AND
CAPACITY STUDY
FINDINGS**

introduced and thanked Dr. Martin for the humanitarian approach he used in both conducting the study and working with staff.

She indicated that the first step was to collect and view the data. Community and staff meetings will then follow.

Dr. Martin provided a brief summary of his background and thanked District staff for being so helpful during the data collection process. He presented preliminary findings based on the data collected, and provided three possible options that could be considered and the supporting reasons behind each.

- Reorganize grade configuration
- Realign attendance zones
- Close an elementary school

Dr. Martin indicated that Hyde Park Elementary would be the most logical building to close if the Board were to decide to close a school. Dr. Martin's presentation can be viewed on the Office of the Superintendent's webpage on the District's website, by clicking on the related files link: Enrollment & Capacity Study Findings 1-12-12.

Dr. Fischer followed with a comment that focus groups will be held to give the community an opportunity to provide input. She added that the District does not envision a school being totally closed and named several ways a building could be utilized. Dr. Fischer emphasized that **no** decision has been made and the District wants to be sensitive to all voices in the community.

The question of why Hyde Park Elementary was chosen was raised from the Board, and whether or not Ralph R. Smith had been considered.

Dr. Martin responded that Hyde Park Elementary seemed to be the logical choice, with Ralph R. Smith being the next alternative choice.

Questions were also raised on whether the possibility of expansion in the next few years was incorporated into the study.

Dr. Martin indicated he had worked with each individual town within the Hyde Park Central School District to try to plan for any possible expansion.

Dr. Fischer provided a brief summary of the December 6th referendum vote, indicating that the two propositions to upgrade boilers had passed, and the third proposition for the athletic facility had failed.

**FEEDBACK ON
JANUARY 4th
COMUNITY FORUM**

An overwhelming number of community members asked the Board to consider holding a re-vote on the third proposition, and a small number of people indicated the vote should stand as is.

Due to the significant number of requests from the community for a re-vote, a community forum was held on January 4th to give the community an opportunity to provide their input. Dr. Fischer summarized the shared at the revote considerations and topics of the forum. Dr. Fischer stressed that safety is the highest concern.

Ms. Matyas thanked all who shared feedback and indicated that there are both people who are not in favor of a re-vote, and also a large number of people who are.

The District's architect, Bill Wisbauer, answered questions from the Board regarding State aid and reductions in cost if modifications were made to the proposition for the athletic facility.

**BOARD
DISCUSSION**

It was noted that the ticket booth and concession stand were to be paid for via fundraising and not to be included in the cost.

Discussion was held on whether the proposition should be put back up for another vote, and if so, whether or not the proposition should be modified. The Board agreed to hold a discussion in public (not a meeting) on Thursday, January 19th at 5:00 p.m. at the Administration Office to further the discussion.

The Board entered public participation at 9:43 p.m. on a motion made by Mr. Hieter, seconded by Mr. Liebrand and carried.

**PUBLIC
PARTICIPATION**

Ayes: 6 **MOTION CARRIED**

Several community members shared comments on the following topics:

- Possible closing of an elementary school
- Possible re-vote on the athletic facility

Public participation was closed at 10:36 p.m., and the Board returned to regular session on a motion made by Mr. Watson, seconded by Mr. Liebrand and carried.

Ayes: 6 **MOTION CARRIED**

Mr. Hieter responded to comments shared.

On a motion made by Mr. Liebrand, seconded by Mr. Watson and carried, the Board approved the consent agenda resolution as follows:

**APPROVE
CONSENT AGENDA**

Ayes: 6 **MOTION CARRIED**

a. Accept minutes of the December 8, 2011 Board of Education Meeting

**ACCEPT MINUTES:
December 8, 2011**

Resolved, that the Board of Education accept the minutes of the **December 8, 2011** Board of Education meeting, based on information provided to the Board and placed on file.

b. Acknowledge receipt of check warrants

**ACKNOWLEDGE
RECEIPT OF
CHECK WARRANTS**

Resolved, that the Board of Education acknowledges receipt of the following **check warrants**, based on information provided to the Board of Education and placed on file:

| Warrant Number Fund – Date (2011-12) | AMOUNT | Check Count | Pages |
|---|----------------|------------------------|--------------|
| CAP 12/01 | \$305,010.78 | 4 | 2 |
| FED 12/01 | \$3,679.21 | 5 | 1 |
| GF 12/01 | \$280,922.28 | 130 | 25 |
| TA 12/01 | \$898.74 | 4 | 1 |
| FS 12/08 | \$78,854.63 | 25 | 4 |
| GF 12/08 | \$2,157,237.22 | 77 | 13 |
| PR 12/09 | \$37,711.54 | 13 | 2 |
| TA 12/08 | \$1,036.20 | 1 | 1 |
| CAP 12/15 | \$8,171.75 | 2 | 1 |
| FED 12/15 | \$232.99 | 2 | 1 |
| FS 12/15 | \$160.98 | 1 | 1 |
| GF 12/15 | \$986,411.37 | 128 | 23 |
| CAP 12/22 | \$4,610.90 | 5 | 1 |
| FED 12/22 | \$1,650.00 | 1 | 1 |
| FS 12/22 | \$25.00 | 1 | 1 |
| GF 12/22 | \$431,664.78 | 86 | 15 |

| | | | |
|-----------|-------------|----|---|
| VTE 12/22 | \$4,700.50 | 43 | 6 |
| Pr 12/23 | \$54,655.30 | 15 | 2 |

c. Approve budget transfers

**APPROVE BUDGET
TRANSFERS**

Resolved, that the Board of Education hereby approves budget transfers dated **December 6 and 14, 2011**, based on information provided to the Board and placed on file.

d. Accept donations

**ACCEPT
DONATIONS**

Be it resolved, the Board of Education hereby accepts the following donations:

- 1) To accept a donation to the Hyde Park Central School District from the **Community Foundations of the Hudson Valley** in the amount of **\$1,700**; and further, to increase the appropriated revenue code A510.2705 and expend funds from the Arts-in-Education code A960.21100000.490000 for the purpose of the purchase of tickets for all district third graders to attend the HVP Young People's Concert on March 21, 2012.
- 2) To accept a donation to the Hyde Park Central School District from the **Hyde Park Elementary School PTA** in the amount of **\$445.00**; and further, to increase the appropriated revenue code A510.2705 and expend funds from the Arts-in-Education code A960.21100000.490000 for the December 1st performance of the Morris Brothers Program "Between Your Ears Entertainment."

e. Acknowledge receipt of claims auditor report

**ACKNOWLEDGE
RECEIPT OF
CLAIMS AUDITOR
REPORT**

Be it resolved, that the Hyde Park Central School District Board of Education does hereby acknowledge receipt of the report of the **Claims Auditor** for the month of **December, 2011**.

f. Approve correction and refund of taxes

**APPROVE
CORRECTION AND
REFUND OF TAXES**

MOTION: To approve the following refund of taxes due to a reduction in assessment as noted in the Order of Settlement received by the Dutchess County Supreme Court, provided to the Board and placed on file.

- 1) **Applicant:** Southeast Atlantic Holdings, LLC
Town of: Hyde Park
Grid #: 6263-03-293301-0000

| Year | Amount Levied | Adjusted Levy | Refund Due |
|---------|---------------|-------------------|-------------------|
| 2009-10 | \$1,016.61 | \$233.82 | \$ 782.79 |
| 2010-11 | \$1,033.35 | \$279.01 | \$ 754.34 |
| 2011-12 | \$1,070.00 | \$288.90 | \$ 781.10 |
| | | TOTAL | \$2,318.23 |
| | | REFUND DUE | |

g. Approve overnight field trip requests

APPROVE
OVERNIGHT FIELD
TRIPS

MOTION: Upon recommendation of the Superintendent and under the direction of the Board of Education, to approve the following field trips pursuant to board policy #4531, based on information provided to the Board of Education:

- 1) Ski Club – February 24-26, 2012, Stowe, Vermont

Per student costs will be \$305.00 each for the trip, common carrier transportation will be used. There are no hidden costs that require reimbursement to the district, and no eligible student will be denied the opportunity to participate for financial reasons.

- 2) Grades 8 – 12 Band – March 2-4, 2012, Syracuse, NY

h. Approve personnel matters (See Attachment 01-12-12A)

APPROVE
PERSONNEL
MATTERS

- 1) ADMINISTRATIVE STAFF PERSONNEL
- 2) TEACHING STAFF PERSONNEL
- 3) SUPPORT STAFF PERSONNEL
- 4) CONFIDENTIAL/MANAGERIAL STAFF PERSONNEL

i. Award bids (See Attachment 01-12-12B)

AWARD BIDS

Resolved, that the Board of Education award bids to the lowest responsible bidder, based on information provided to the Board of Education in **attachment 01-12-12B** and placed on file.

On a motion made by Mr. Duffy, seconded by Mr. Liebrand and carried, the Board approved / arranged for special education placements, classifications, and related services, as recommended by the committee on special education and/or the preschool committee on special education, and as reviewed by the board's sub-committee on special education.

APPROVE /
ARRANGE SPECIAL
EDUCATION
PLACEMENTS

Mr. Duffy recommended approving the placements as presented.

Ayes: 6 **MOTION CARRIED**

The Board approved the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

APPROVE
CONTRACT FOR
SPECIAL
EDUCATION
SERVICES

Be it resolved, the Board of Education hereby approves the contract with **Yolanda McMillan** to provide **1:1 Nursing Services** to a particular student in accordance with the student's IEP, during the **2011-2012 school year**. **Yolanda McMillan** shall be compensated based on information provided to the Board of Education and placed on file with the District Clerk.

Ayes: 6 MOTION CARRIED

The Board approved the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

APPROVE
CREATION OF
TEACHING
POSITION

Be it resolved, the Board of Education hereby approves the creation of a .4 FTE teaching position in order to provide AIS services to a student at Haviland Middle School. (Code: A2110000013000)

Ayes: 6 MOTION CARRIED

The Board approved the following resolution on a motion made by Mr. Watson, seconded by Mr. Liebrand and carried:

APPROVE
MEMORANDUM OF
AGREEMENT WITH
CSEA

Be it resolved, the Board of Education hereby approves the Memorandum of Agreement between the Hyde Park Central School District and the Civil Service Employees Association ("CSEA") dated December 14, 2011, to extend the Collective Bargaining Agreement with modifications noted, based upon information provided to the Board and placed on file.

Ayes: 6 MOTION CARRIED

The Board approved the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

APPROVE
APPOINTMENT OF
ASBESTOS
DESIGNEE

MOTION: To approve the appointment of the **James Heubel, Assistant Director of Facilities & Operations** to serve as **asbestos (LEA) designee**, pursuant to AHERA, Public Law 99-519 for the 2011/2012 school year, to serve as part of his regular duties.

Ayes: 6 MOTION CARRIED

The Board approved the following resolution on a motion made by Mr. Mittermaier, seconded by Mr. Liebrand and carried:

DISCONTINUE
STIPENDS FOR
BUSINESS OFFICE

MOTION: To discontinue the stipend of \$500 per month for **Terri Sheftic**, Senior Account Clerk, and **Christine Tompkins**, Principal Account Clerk,

effective January 3, 2012, due to the appointments of Accountant and Treasurer made in the business office.

Ayes: 6 **MOTION CARRIED**

The Board approved the following resolution on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

**END APPOINTMENT
OF INTERIM
TREASURER**

MOTION: To end the appointment of **Christine Tompkins** as **Interim Treasurer** effective January 3, 2012 due to the appointment of a permanent Treasurer.

Ayes: 6 **MOTION CARRIED**

AGENDA ADDENDUM (Attachment 01-12-12C)

The Board approved the following personnel matters on a motion made by Mr. Liebrand, seconded by Mr. Watson and carried:

SUPPORT STAFF PERSONNEL

Approve the termination of **Patricia Cussick**, custodial worker at **Violet Avenue Elementary** effective the close of business January 13th, 2012. Ms. Cussick has not passed probation. (Code: 16200000 16000)

Ayes: 6 **MOTION CARRIED**

The Board entered public participation at 10:40 p.m. on a motion made by Mr. Hieter, seconded by Mr. Duffy and carried.

**PUBLIC
PARTICIPATION**

Ayes: 6 **MOTION CARRIED**

The Board closed public participation at 10:40 p.m. on a motion made by Mr. Watson, seconded by Mr. Mittermaier and carried.

REGULAR SESSION

Ayes: 6 **MOTION CARRIED**

The following information was announced:

INFORMATION

Schedule of upcoming board sub-committee meetings:

Wednesday, February 8, 2012, 4:15 p.m., Administration Office –
Comprehensive Health Committee Meeting

Board discussion on the track to be held in public:

Thursday, January 19, 2012, 5:00 p.m., Administration Office

Next Board of Education meeting:

Thursday, January 26, 2012, 7:00 p.m., Administration Office

- 2012-2013 Budget Presentation

On a motion made by Mr. Watson, seconded by Mr. Liebrand and carried, **ADJOURN**
the Board adjourned the meeting at 10:44 p.m.

Ayes: 6 **MOTION CARRIED**

Respectfully Submitted,

Deborah A. Brosen

Deborah A. Brosen, District Clerk

Attachments: 01-12-12A (Personnel Listing)
01-12-12B (Bid Awards)

The agenda addendum (Attachment 01-12-12C was incorporated into the minutes)