

Franklin Delano Roosevelt High School

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P.O. Box 2032
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September 9, 2010

Dear BOCES CTI Students and Parents/Guardians;

I would like to take this opportunity to clarify the attendance procedures for FDR students who attend the BOCES CTI Center. The BOCES CTI program is an expensive one and students who have been selected have a responsibility to do their best, which includes positive attendance routines. Please take note; **when school (this includes BOCES CTI) is in session, students are required to be in attendance, unless legally excused.** At times the BOCES school calendar will not correspond with the Hyde Park School Calendar for the 2010-2011 school year. The following dates are in conflict:

- **November 23rd** – half day FDR, no transportation to BOCES
Students who have their own transportation are encouraged to attend their BOCES classes.
- **January 24th – 28th** – FDR Midterm/Exam Week, no classes at FDR, BOCES in session, FDR will send a list of BOCES students who are required to take exams to the BOCES attendance secretary. These students should report to their exams at FDR. BOCES transportation **will** be provided.
- **March 16th** – half day FDR, no transportation to BOCES
Students who have their own transportation are encouraged to attend their BOCES classes.
- **March 25th** – Teacher Training Day, no transportation to BOCES
Students who have their own transportation are encouraged to attend their BOCES classes.

Additionally, we do not allow morning BOCES students to drive to the CTI center. The Hyde Park School District provides bussing for all morning BOCES students. If a student has a special need to drive on a given day (for example: internship or field trip) a parental note must be provided before permission is granted. **In addition, students may not drive other students to BOCES without written parent permission.** A limited number of afternoon BOCES students may drive due to the fact that the CTI center has a limited number of parking spots. CTI parking permission must be granted before a Roosevelt Parking Pass will be given to these students.

We look forward to a safe and rewarding year and we wish all the best to our BOCES CTI students.

Sincerely,

Barbara L. Marrine

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Franklin D. Roosevelt High School

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